

## **University Sustainability Committee**

**Serviced by:** Commercial Services

**Reports to:** Management Board

### **Terms of Reference:**

- Provide strategic direction and oversight of the University's sustainability ambitions.
- Review and monitor progress against the objectives of the University's Sustainability strategy and guidance on further actions and initiatives to achieve objectives.
- Promote a culture of continuous improvement in sustainability through identification and sharing of actions and initiatives that embed sustainability principles and deliver positive outcomes across the University.
- Ensure the effective and efficient operation of the Sustainability Policy.
- Ensure compliance to the Environmental Management System – ISO14001
- Oversee the achievement of sustainability accreditations and awards, such as the People and Planet University Green League

### **Membership:**

PVC Partnerships and External Engagement (Chair) [LRobinson@cardiffmet.ac.uk](mailto:LRobinson@cardiffmet.ac.uk)

Sustainability Engagement Manager [RRoberts@cardiffmet.ac.uk](mailto:RRoberts@cardiffmet.ac.uk)

Director of Environment and Estates [PRobinson@cardiffmet.ac.uk](mailto:PRobinson@cardiffmet.ac.uk)

Head of Commercial Services [MBarry@cardiffmet.ac.uk](mailto:MBarry@cardiffmet.ac.uk)

Head of Procurement [ABrooksbank@cardiffmet.ac.uk](mailto:ABrooksbank@cardiffmet.ac.uk)

Academic representatives x2 (3 year term) [DBrown@cardiffmet.ac.uk](mailto:DBrown@cardiffmet.ac.uk); [JBowers@cardiffmet.ac.uk](mailto:JBowers@cardiffmet.ac.uk);  
[CHayles@cardiffmet.ac.uk](mailto:CHayles@cardiffmet.ac.uk) [RBurberry@cardiffmet.ac.uk](mailto:RBurberry@cardiffmet.ac.uk)

Critical Aspects representatives x 2 [Garoberts@cardiffmet.ac.uk](mailto:Garoberts@cardiffmet.ac.uk) [hbhanaut@cardiffmet.ac.uk](mailto:hbhanaut@cardiffmet.ac.uk)

Head of Health & Safety [CDeacy@cardiffmet.ac.uk](mailto:CDeacy@cardiffmet.ac.uk)

Executive Assistant – Students' Union [FBrinsdon@cardiffmet.ac.uk](mailto:FBrinsdon@cardiffmet.ac.uk)

Students' Union Representatives x 2 [suenvironmental@cardiffmet.ac.uk](mailto:suenvironmental@cardiffmet.ac.uk)

Union representatives x 2 [DYearwood@cardiffmet.ac.uk](mailto:DYearwood@cardiffmet.ac.uk); [ANasir@cardiffmet.ac.uk](mailto:ANasir@cardiffmet.ac.uk)

### **Co-option**

At the discretion of the Chair, at the time the agenda is prepared, other members of staff or external advisors may be co-opted for specific agenda items.

### **Substitutes**

In exceptional and unavoidable circumstances, members will, at the discretion of the Chair, be permitted to nominate deputies to attend the committee on their behalf.

### **Observers**

At the invitation of the Chair.

### **Quorum:**

Meetings of all committees shall be quorate if 50% or more members are present, including the Chair or Designated Deputy.

### **Frequency of meetings:**

Termly

**Distribution for information:**

Management Board, Resources Committee

**Terms of Reference reviewed and approved on 22<sup>nd</sup> January 2021**