**KESS II Project Application Form 2018**

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| ***For KESS CENTRAL Office usE ONLY*** | ***KESS II Proposal Reference Number*** | **CMetU\_\_\_\_\_\_\_\_\_** |

**Section A – Basic Project Details**

**1) Type of Scholarship**

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| **Please tick: PhD       MRes       Masters by Research       Other**  **Proposed Project Commencement Date:** DD**/**MM**/**YY  **Outcome of Expression of interest (if previously submitted):** Probably eligibleProbably not eligible |

**2) Company and University details**

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| --- | --- |
| **Company name:** |  |
| **Company project supervisor:** |  |
| **Telephone contact number:** |  |
| **E-mail contact:** |  |
| **HEI Name :** |  |
| **Department :** |  |
| **Academic supervisor / Lead contact (*this person will be responsible for relaying KESS information to all other project supervisors*:** |  |
| **Telephone contact number:** |  |
| **Email:** |  |
| **Second academic supervisor** |  |
| **Telephone contact number:** |  |
| **E-mail contact:** |  |

**3) WG Grand Challenge Area:**

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| Welsh Government (WG) Grand Challenge Economic Sectors  Please indicate if the proposed project links with one of the following: | **ICT & the Digital Economy**        **Low Carbon, Energy & Environment**  **Life Sciences & Health**        **Advanced Engineering & Materials**  **Other (please specify)** |

**4) Identified an Eligible Student**

If you have identified a student for this project, please insert their name, and ensure that the student application is submitted in conjunction with this application.

If no student has been identified, please indicate if you anticipate any problems.

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| Have the partners identified an eligible student for this project?  Yes / No  If yes, please state the name and submit a completed participant application with this application:    If no, do the partners anticipate any problems in recruiting one? |

**5) Project Details**

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| 5.1 | Project Title (no more than 50 words) : |
| 5.2 | Briefly summarise the work to be carried out in the proposed studentship project, linking this with the identified company need : |
| 5.3 | Summarise the specific academic, scientific or technical challenge(s) to be addressed : |
| 5.4 | How will the outputs of the proposed project relate to the University’s research strategy (see the input of your ADR if unsure) : |
| 5.5 | Indicate the potential economic benefit of the proposed project for the Convergence region: *(Consider impact on company sustainability, jobs, turnover, market share, local supply chain approx* ***200 words)*** |
| 5.6 | Indicate in this section any additional benefits for the Convergence region (West Wales and the Valleys) that may result from the collaboration. Include social benefits or potential for value added such as service improvement, environmental impact, awareness of training and education schemes; (200 words approx.) linkage with other European funded projects : |

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| 5.7 | Give details of the proposed supervision arrangements for the project, both academic and company (including names and details of academic and company supervisors) : |
| 5.8 | Give brief details of the academic supervisor’s track record of KT projects with external partners : |
| 5.9 | Please identify any specific training / support the student will need to complete the project : |

**6) Conflict of interest**

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| **Are you related or connected with anyone employed by the University, or with any member of the University Council? Any possible conflicts of interests must be declared here :** |

**7) Proposal Approval**

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| 1. In signing the approval of this project proposal, the academic, department and school are agreeing to meet the ESF Funding objectives and completion of the project outputs, within the time period as set by the KESS II Office. 2. As the main supervisor of this project I understand that monthly timesheets must be completed by all academic supervisors and that together we must provide a minimum of 16.5 hours of direct / non-direct supervision each month. I also understand that any academic supervisors that are 100% funded by structural funds or other grant funding are not permitted to provide time sheeted supervisory time.   **Academic Supervisor Approval: Date:**  **Associate Dean of Research School Approval: Date:**  **Director of Research & Graduate Studies Approval:**  **Date:** |

Section B – Company Details (Eligibility)

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| **Business Name :** | |  | | |
| **Company contact (name) and job title:** | |  | | |
| **Address** (in convergence area) : | |  | | |
| **County :** | |  | | |
| **Post Code :** | |  | | |
| **Telephone number and alternative telephone number :** | |  | | |
| **E-mail address :** | |  | | |
| **Website :** | |  | | |
| **Company Registration Number :** | |  | | |
| **Business Activity / Sector e.g. agriculture, engineering, builder etc. :** | |  | | |
| **Number of employees:** | **Full time:** | | **Part-time:** | **Seasonal:** |

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| **Start-Up? (less than two years old) :** | | | | Yes / No |
| **Social Enterprise? :** | | | | Yes / No |
| **VAT Number, if appropriate :** | | | |  |
| **Turnover – less than 50m euro? :** | | | | Yes / No |
| **Annual turnover in £s** | **Latest period** | | **Last Audited period** | **Prior Audited period** |
| **Is the company’s balance sheet more than 43m Euro? :** | | | | Yes / No |
| **Is the company independent? i.e. you have no participation in other enterprises and no enterprise has a participation in yours :**  Please confirm if you have a holding of less than 25% of the capital or voting rights (whichever is the higher) in one or more other enterprises  and/or outsiders do not have a stake of 25% or more of the capital or voting rights (whichever is the higher) in your enterprise. | | | | Yes / No  Yes / No |
| **Does your business have an equal opportunities policy? :** | | | | Yes / No |
| **Does your business have an environmental policy? :** | | | | Yes / No |
| Has the company partner participated in any of the following Business University schemes?  GO Wales Student and Graduate Placements  Knowledge Transfer Partnerships (KTP)  Research Council sponsored Industrial CASE Award  Previous rounds of KESS scholarships  Other (please give details): | | | | Yes / No  Yes / No  Yes / No  Yes / No |
| **How did you find out about KESS II e.g. website, University, Business support, agency, other? Please specify:** | |  | | |
| **Please identify the company need that this KESS project will address.** | |  | | |

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| **Please identify how the project could potentially have a positive impact on the business e.g. increased sales, development of new product, new jobs created, etc.** |  |

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| **Declaration** | **I declare that the details given on this form are true to the best of my knowledge.**  **Signed: Date:**  **Position within Business:** |

**Equal Opportunities**

**This form should be completed by the main company / organisational supervisor, whose information is collected for statistical purposes only, please put 🗸 in the relevant box.**

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| **Title (Mr, Mrs, Ms, Miss, Dr)** |  |
| **Surname** |  |
| **First Name(s)** |  |
| **Date of Birth** |  |

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| --- | --- | --- |
| **Gender** | Male | Female |
| **Disabled** | Yes  If yes, nature of disability | No |
| **Work Limiting health condition?** | Yes | No |
| **Lone parent** | Yes | No |

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| **Speak Welsh** | Yes | No |
| **Understand Welsh** | Yes | No |
| **Read Welsh** | Yes | No |
| **Write Welsh** | Yes | No |

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| **I would describe my ethnicity as:** | | | |
| Black |  | White |  |
| Black British |  | British |  |
| Black English |  | English |  |
| Black Irish |  | Irish |  |
| Black Scottish |  | Scottish |  |
| Black Welsh |  | Welsh |  |
| Caribbean |  | Any other White background, please specify: |  |
| African |  |  |  |
| Any other Black background, please specify: |  | **Dual Heritage:** |  |
|  |  | White and Black Caribbean |  |
| Asian |  | White and Black African |  |
| Asian British |  | White and Asian |  |
| Asian English |  | Any other dual heritage background, please specify |  |
| Asian Irish |  | Gypsy |  |
| Asian Scottish |  | Traveller |  |
| Asian Welsh |  | Romany |  |
| Indian |  |  |  |
| Pakistani |  |  |  |
| Bangladeshi |  |  |  |
| Chinese |  |  |  |
| Any other Asian background, please specify: |  |  |  |
| If you would prefer to describe your ethnic origin in another way, please do so: | |  | |

**Section C – Budget**

**Please ensure that you have completed the budget excel spreadsheet and attached it here.**