**CAR PARKING AT CARDIFF METROPOLITAN UNIVERSITY**

For Conference Delegates and Visitors

Cardiff Metropolitan University operates a Pay & Display car parking scheme. Please note site specific parking information below and ensure that you have arranged parking in advance if required. All visitors are required to Pay & Display unless a reserved parking space has been arranged and paid in advance.

**Cyncoed Campus**

There is parking available on campus for conference delegates and visitors on a first come first served Pay & Display basis. Availability of parking will be subject to date, time and other events on campus, please check with your Conference Co-ordinator regarding availability of space for your specific event.

Reserved parking spaces can be booked in advance, subject to availability. Please ask your Conference Co-ordinator to reserve parking in advance if required, reserved spaces will be charged as per Pay & Display charges listed below.

For larger conference events, hosted outside term time, it may be possible to arrange Prepaid parking permits. Please discuss options with your Conference Co-ordinator.

**Llandaff Campus**

Visitor parking at Llandaff Campus is restricted, please ensure you have pre-booked / reserved parking in advance of your event via your Conference Co-ordinator as follows:

* + Reserved parking for events, up to a maximum of 20 bays, can be booked via your Conference Co-ordinator (subject to availability)
	+ Alternatively, event parking (up to a maximum of 35 bays) may be available. These should be booked well in advance and are subject to availability.

Please note there is no visitor parking available at Llandaff Campus unless it is pre-booked as above.

**Car Park Charges** (Pay & Display and Reserved Parking)**:**

* Monday – Friday £2.00 per day
* Monday – Friday, up to 4 ½ hours £1.00 per session
* Monday – Friday, after 4pm 50p per session
* Saturday & Sunday 50p per day

**Pay and Display machines:**

1. Enter the two or three numbers from your car registration plate (numbers only are required)
2. Insert coins (you will require correct change)
3. Press green button for ticket
4. Please visibly display the ticket on the dashboard of your car

**People with disabilities:**

Holders of local authority issued disabled parking scheme badges (Blue Badges) are exempt from charges. Please park in designated disabled parking bays. If all the designated bays are occupied please find the nearest alternative and park as normal displaying the Blue Badge.

**Car Park Site Maps:**

Please click to view: [Cyncoed Campus](http://www.cardiffmet.ac.uk/about/campuses/PublishingImages/Cardiff-Met-Cyncoed-Campus_large.jpg) [Llandaff Campus](http://www.cardiffmet.ac.uk/about/campuses/PublishingImages/Cardiff-Met-Llandaff-Campus_large%20%281%29.jpg)

If you require further information regarding the University’s car park policy please [click here](http://www.cardiffmet.ac.uk/about/campuses/Pages/default.aspx).